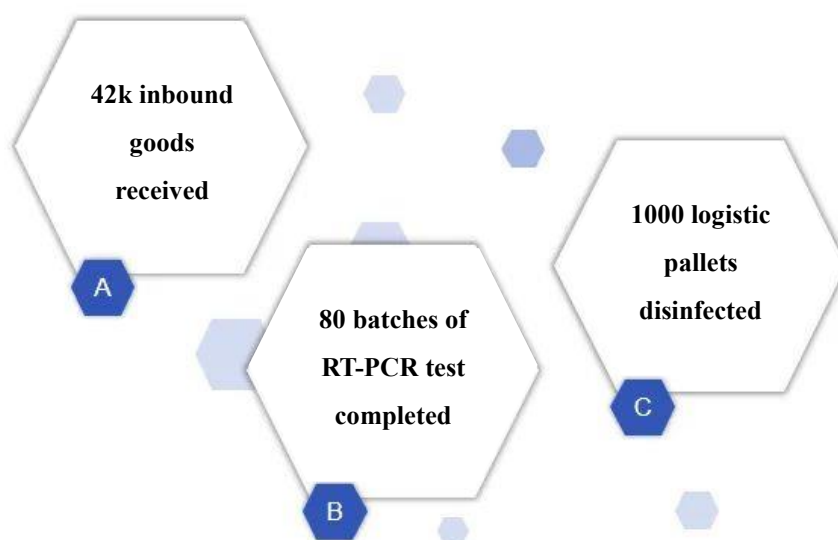


Work as a team, work safely during COVID-19

Practicing preventive measures in Zhaoke Lian Fa Warehouse

22 April 2022, Guangzhou, we overcame another COVID-19 wave. The easing of city-wide restrictions, resuming of schools and indoor dining bring our society back to normal. Nevertheless, our logistics staffs handle substantial amount of inbound goods daily and are exposed to the risk of getting COVID-19. As a responsible company, we strictly follow the government guidelines and provide a safe and hygienic working environment to protect our frontline staffs by adopting the following measures.

The figures of inbound freight, disinfection and RT-PCR test of Zhaoke Lian Fa from January to April 2022



Guangzhou Zhaoke Lian Fa Pharmaceutical Limited (Zhaoke Lian Fa) is adopting the following measures to safeguard our employees, freight and work environment.

Staffs:

1. The definition of key personnel: warehouse workers who are responsible for handling, arranging, storing and unpacking goods are regarded as key personnel. A name list of the above employees needs to be submitted to the Chinese government.

2. Staffs of storage operation department are required to check and record their body temperature daily. Designated staff will collect the information and file the health data in record.
3. Respective staffs need to conduct COVID-19 RT-PCR test 2 times in 3 days (previously once a week). The Chinese government will check randomly through the monitoring system.

Freight:

1. After receiving the inbound goods, staffs equipped with face masks, gloves and personal protective equipment (PPE) will carry out the disinfection procedures in the unloading area and unwrap the goods.
2. The unwrapped materials will be sprayed, covered with 2 garbage bags and discarded in the respective garbage bin.
3. The disinfected goods will be moved to the dedicated area for temporary storage, labelled as “pending” and waited for conducting RT-PCR test by the third party. With negative result, the inbound goods will be proceeded to the stage of storing inventory.

**Workplace:**

Disinfection of unloading and temporary storage areas will be carried out twice a day, or more frequently as practical as possible.

Record:

1. We set up standard policy for COVID-19 prevention and standard operation

procedures for handling the inbound goods.

2. We report in and out inventory weekly to comply with the “track and trace” government regulations.
3. The disinfection details, including disinfection date, staff in charge, disinfected areas, name of the used disinfectants and its concentrations, dosage and efficacy will be recorded and kept in file for at least 2 years.

To help us prepare for the next COVID wave, prevention and control measures will be adopted to deal with any abnormalities and to stop the spread of COVID-19 for both internally and externally.



The unpredictable pandemic waves bring us new challenges and potential business disruption. COVID-19 preventive measures such as disinfection, RT-PCR testing, manpower planning and time management have greatly increased the operating cost. Disinfection and RT-PCR test reports need to be attached to each shipment to fulfill our customer expectations. Under the close supervision of government sectors, various reports are required to submit and our warehouse is spot checked regularly. Despite the difficulties we are encountering, as frontline staffs of logistics operation, we take our responsibility to prevent transmission and ensure smooth operation. We are thankful for the support from administration department, Nansha manufacturing site of the Group in communicating with the government sectors and assisting the disinfection process of Zhaoke Lian Fa goods. Union is strength. Let's work together to rid out the storm.

